

CAREER MANAGEMENT
TEXAS ARMY NATIONAL GUARD TITLE 32 AGR
VACANCY ANNOUNCEMENT



Texas Army National Guard
Adjutant General's Department
Post Office Box 5218
Austin, TX 78763-5218

Announcement #

CM 17-023

Opening Date

20 January 2017

Closing Date

17 February 2017

Position Title:

MEDICAL READINESS NCO

Location of Position:

HQ 4TH BN 133RD FA
 SAN MARCOS, TX

MOS:

68W30

Rank:

SSG

Open to: **TXARNG AGR ONLY**

68W Preferred, Any MOS may apply

Minimum Grade to apply: E5

Maximum Grade to apply: E6

Must meet all MOS reclassification requirements listed on page 3

REQUIRED DOCUMENTS TO BE SUBMITTED

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

1. **Cover Page** - AGR Vacancy Announcement with Personal Contact Information Listed Below.
2. **Memorandum for Consideration** to the President of the Selection Board
 Summarizing your intent, desires, goals, and lists all of your current contact information.
 Not to exceed one page, must be typed IAW AR 25-50.
3. ***Military Biography** Download example from <https://tmd.texas.gov/army-agr> click Download Tab 1.
4. **CERTIFIED copy of ERB** - Certified by Army G1 OPM or Unit S-1. Line Scores must be included.
5. **DD Form 214s** - Copy Member 4 or Service 2 (indicating SPD Code) or NGB Form 22.
6. **Copy of last five NCOERs.**
 Submit a memo to the President of the Board explaining reason(s) for any missing NCOERs/unrated time.
7. **Individual Medical Readiness (IMR) from MEDPROS.**
 PHA – must be within 1 year of announcement **opening** date.
 HIV Testing – must be within 2 years of announcement **opening** date.
 Must be DENTAL Class 1 or 2 – A deployable asset.
 If applicable, include PERMANENT Profile. Soldier must NOT be on TEMPORARY Profile.
8. **DA Form 705 (APFT).**
 Must have successfully completed & passed most recent APFT within 6 months of announcement opening date. Ensure DA 705 states "FOR RECORD GO".
9. ***Current Certified Statement of Height and Weight** from unit commander or authorized representative.
 - Height and weight must be conducted within 30 days of announcement opening date.
 - Include DA Form 5500-R or DA Form 5501-R (Body Fat Content Worksheet) if applicable.
10. **Statement of Security Verification** from Unit Security Manager.
11. ***JFTX 32-R** (Police Record Check) Applicant must complete Section I, II, leave #10 blank & section III Blank. (Must be signed and dated)
12. ***TXARNG Title 32 AGR - VA Disability Questionnaire** – Applicant must complete, sign and date.
13. **Letter of Input for President of the Board** – If applicable list any discrepancies or missing items on this checklist. This item is **NOT** a requirement.

****Optional documentation that may be submitted is located on the last page of this announcement****

*Indicates downloadable form available at <https://tmd.texas.gov/army-agr>, click "Download" Tab 1.

RANK

NAME

PHONE

EMAIL

FOR NGTX-AGR USE ONLY

Reviewed by: _____

Point of Contact for Application Process:
SSG Benigno Garcia at (512) 782-1244 Email at benigno.garcia.mil@mail.mil
Point of Contact for Board & Position
SFC Jorge Rodriguez at (512) 392-5993 or email at jorge.rodriguez9.mil@mail.mil.
Consideration Factors
<ul style="list-style-type: none">• All applications will receive consideration for this position without regard to race, religion, color, national origin, sex, age, political affiliation or other non-merit factors.• All applicants must be able to attend appearance board.• A applicants require a background check prior to selection notification
AGR Position Description
MEDICAL READINESS NCO <p>The Medical Readiness NCO supports all aspects of the Commander's Readiness Program IOT achieve and maintain the maximum level of Soldier medical and dental readiness within the unit. Coordinates and tracks the provision of MHA assessment activities (includes FMR, PHA, PDHRA, etc.). Upon identification of medical/dental readiness deficiencies, advises the Commander on appropriate COAs for medical remediation, reassignment and/or medical separation or retirement. Serves as the primary medical case manager for the unit by facilitating all required medical/administrative functions with the goal of "return to duty" status for all SMs. This may include, but is not limited to: coordinating procurement of medical records (military, VA, and civilian); scheduling profile reviews; LOD, INCAP and MMSO assistance; ADME/MRP2 assistance; MAR2 coordination; and MEB/PEB assistance. Maintain access and achieve proficiency in requisite web-based medical programs, to include MEDCHART and MODS Modules (requires annual HIPAA certification). Responsible for ensuring their supported units understand Class VIII (medical supply) requisitioning. Responsible for the accountability and mission readiness of assigned medical personnel (e.g. 68W Sustainment and Provider Credentialing). Must input requisite MEDPROS updates for annual immunizations and comply with all medical/dental taskers assigned. Utilize the Medical NCO SOP as the assigned battle book of reference. Maintain close working relationship with Brigade Medical NCO, and utilize the Office of the State Army Surgeon and Medical Command as resource.</p> <p>Performs other duties as assigned.</p>

b. *Physical demands rating and qualifications for initial award of MOS.* Qualifications in subparagraphs (7), (8), (9) and (10) below are required for retention of MOS. The health care specialist or combat medic must possess the following qualifications:

- (1) A physical demands rating of moderately heavy.
- (2) A physical profile of 111121.
- (3) No aversion to blood.
- (4) Per AR 600-8-19, promotion to MSG and SGM requires an interim eligibility clearance or higher.
- (5) Qualifying scores.
 - (a) A minimum score of 105 in aptitude area ST and 110 in aptitude area GT in Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
 - (b) A minimum score of 102 in aptitude area ST and 110 in aptitude area GT on ASVAB tests administered on and after 2 January 2002 and prior to 1 July.
 - (c) A minimum score of 101 in aptitude area ST and 107 in aptitude area GT on ASVAB tests administered on and after 1 July 2004.
- (6) Have a high school diploma or GED equivalency.
- (7) No history of alcoholism, drug addiction, indiscriminate use of habit-forming or dangerous drugs.
- (8) Must maintain a current, valid, unrestricted National Registry Emergency Medical Technician – Basic Certification to retain MOS 68W (SFC (P)s and MSGs are exempt from this requirement).
- (9) No history of a felony conviction.
- (10) No history of conviction of crimes involving:
 - (a) An out of hospital patient or a patient or resident of a medical care facility.
 - (b) Financial exploitation of a person entrusted to a care of the applicant.
 - (c) Any weapons/ammunition/explosives/arson charges.
 - (d) Any drug activity involving illegal possession, buying, selling, or distribution (dealing) of controlled substances or synthetics.
 - (e) Violence against persons, animals or property.
 - (f) Sexual misconduct.
- (11) No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice) chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.
- (12) Formal training (completion of MOS 68W course conducted under auspices of Army Medical Department Center and School) mandatory; or completion of the Exportable 68W1O Course conducted by reserve component (RC) unit approved by the AMEDDC&S; or meet the ACASP criteria per paragraph 9-5b(5)(b) of this pamphlet and below in paragraph (a) for health care specialist MOSC 68W1O as outlined below.
 - (a) *Health Care Specialist (MOSC 68W1O):* Soldiers will be accelerated to the Army specific portion of the course (Limited Primary Care) if they hold: (1) One of the following certifications with the National Registry Emergency Medical Technician (NREMT); EMT, EMT-Advanced, or Paramedic. (2) Current American Heart Association (AHA) certification for Basic Life Support (BLS) for Healthcare Providers with at least 12 months remaining from the start of the course. Depending on determination of their certification expiration date/s, Soldiers will be accelerated to the next available class beginning in the Limited Primary Care Module. State EMT certification will allow the individual to challenge the National Certification Exam (NREMT). (3) The Emergency Medical Services (Army EMS) Medical Director or his designee will verify certification through the National Registry or State Licensing department.
 - (b) *Nationally Registered Flight Paramedic (MOSC 68WxxF2):* Possess a current certification as a Nationally Registered Paramedic.
 1. Must complete 68W training under the auspices of the AMEDDC&S and be awarded MOS 68W prior to being assigned as a MOSC 68WxxF2.
 2. Must possess a current and qualified Class 3 Flight Physical Examination.
 3. Must complete Phase One 300-F6 ASI F3 producing course.
 4. Must complete Phase Three Critical Care Clinical Skills Course.

AGR Qualifications

1. **TXARNG Enlisted** membership not to exceed pay grade of **E6**. Selected applicants in pay grade that exceed authorized MTOE assignment of **E6** will take a voluntary reduction in grade prior to assignment.
2. Must be qualified for initial entry into or continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501, and be capable of performing the duties assigned and implied by grade, MOS and position as prescribed above.
3. Must be able to meet all military education and FTUS requirements in accordance with NGR 600-5, NGR 600-100, NGR 600-101, and current policies/directives.
4. Must be able to attend and successfully complete the appropriate TXARNG and NGB mandated Full Time Unit Support (FTUS) Training Requirement at the Brownwood Training Site and the National Guard Professional Education Center (PEC) within 12 months of assignment. Failure to do so will result in separation.
5. Must not have any unfavorable actions of any kind; must not be flagged, and must not have any temporary or permanent profile that would prevent successful completion of a retention/period physical.
6. Must be a deployable asset.
7. Must attend all Inactive Duty for Training (IDT) and Annual Training (AT) periods and performs duty in the assigned duty MOS.
8. Must have completed Initial Entry Training (IET).

Conditions of Employment

1. **Current on-board AGR applicants** are ineligible to apply if within a stabilization period IAW **TXARNG 600-5**.
2. **Must possess and maintain at a minimum a SECRET security clearance for consideration of advertised position and continuation in the AGR Program.**
3. Must demonstrate the ability to effectively communicate verbally and in writing.
4. Human Immune Deficiency Virus (HIV) testing for all Soldiers will be accomplished within 24 months prior to initial entry.
5. Must possess a valid state driver's license and be able to become qualified to operate vehicles organic to the unit.

Optional Documents that May be Submitted

1. Copy of any Certificate of Training that is not listed on ERB.
2. Copy of special skill certification or license that is pertinent to the position.
3. Recommendation letters from current or previous employers, commanders, organizations etc.
4. Federal Employee Performance Appraisals or civilian performance evaluation and/or incentive award certificate.
5. Counter Drug, Drug Interdiction, or Law Enforcement performance appraisal.
6. Official DA Photograph.
7. Formal explanation for any discrepancy listed in your official military records. Must be in memorandum format IAW AR 25-50, For the President of the Selection Board. Cannot be for a "bad" NCOER.

Where to Submit the Application

(All applications must be received prior to 1600hrs (CST) on the closing date of announcement)

Applicants must contact AGR Staffing if they are not contacted within five business days after the announcement closing date to verify their packet has been received.

***3 Methods for submitting an application:**

Preferred: EMAIL to: ng.tx.txarng.mbx.agr-staffing@mail.mil. E-mail Subject Line should only contain Announcement # - Rank, Last Name, First Name (Example: CM 17-XX – SGT Snuffy, Joe). Please allow up to 48 business hours following closure of announcement to receive EMAIL confirmation. Soldier(s) may contact AGR Staffing Section at anytime to verify their application has been received and/or to correct any deficiencies prior to announcement closing date. (All documents scanned as one PDF/TIF document preferred).

Hand Delivered: Applications may be **hand delivered** by applicant or on behalf of applicant to the AGR Staffing office located on Camp Mabry Bldg 8 RM C104 by 1600hrs COB. A stamped confirmation will be given. (No binders, staples, or tabs).

Mailed: Address to the Adjutant General of Texas, ATTN: NGTX-AGR (Bldg 8/RM C104), PO Box 5218, Austin, TX 78763-5218. Express Mail: 2200 W 35th ST, Austin, TX 78703-1222. Application must be received and stamped in by 1600 hrs on closing date. ***Note:** Mailing your application through Overnight delivery a day prior to the closing date is not a guarantee it will be received before applications are sent to the unit for board proceedings* An email confirmation will be sent once application is received. (No binders, staples, or tabs). Applicants will not submit an AGR application using Military Postage IAW NGR 600-5 and AR 135-18.